Brush up Your English

From school English to English for work

Content and aims
When someone asks you “Do you speak English?”, how do you react? Does your school English feel a little rusty? Come and reactivate it in a day of intensive practice with a “safety net”. Kick-start your English and start talking about your job. Find out where you stand and where to go next to improve your English for working in public administration.

Topics include:
- Talking about yourself and your job
- Working in public administration in Austria and the UK

Activities include:
- Intensive speaking practice: small talk, reporting, working in teams
- Building up your job-related vocabulary
- Practising your reading and listening skills

Working method
- Interactive group work and individual support
- Learning by doing: 1 day of total immersion in English
- Optional online follow-up

If you would like some advice on planning your next steps in developing your English language skills, your trainers will be happy to help you.

Target group
This is an easy introduction to intensive language training for people with rusty school English (see CEFR level B1) who need to start using English again in their jobs and would like some orientation.

If you have not attended any other English courses in this programme so far (or if you have attended “Basic English”), this seminar will give you a taste of what it is like to use English all day—and hopefully make you come back for more!
Trainers
Sue Norris, M.Ed. B.A.
Mag. Andrea Steiner, B.A.

Time & venue
Length: 1 day
Seminar number: ES-E 246
Date: 24 April 2019
Venue: Schloss Laudon

Organisation
In the hands of: Ursula Eder
Secretariat: Manuela Mader

Tips
To improve your English reading skills, come to “Efficient Reading”.
To improve your understanding of spoken English, come to “Efficient Listening”.
To boost your fluency in informal conversations, come to “Keep Talking – Reloaded”.

About
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